

Draft Minutes of the Maricopa HOME Consortium Public Meeting
July 15, 2021 9:30 am

Consortium Members Present:

Marsha Chavez, City of Avondale
Karin Bishop, City of Chandler
Melanie Dykstra, Town of Gilbert
Rachel Milne, Chair, Maricopa County
Jaime Gonzalez, City of Peoria
Mary Witkofski, City of Scottsdale
DeAnn Blandford, City of Surprise
Elizabeth Garcia, City of Tempe

Others Present:

Jennifer Lauria, Town of Gilbert
Alexia Grady, Maricopa County
Carissa Cyr, Maricopa County
Lori Francisco, Maricopa County
Janae Mitchell, City of Surprise

1. Call to Order

At 9:31 a.m., Rachel Milne, the Chair, called to order the July 15, 2021 Maricopa HOME Consortium Public Meeting, held virtually as a response to COVID-19.

2. Roll Call

Rachel Milne called the roll, and a quorum was established.

3. Approval of Minutes (05/20/21)

Rachel Milne called for a motion to approve the minutes of the May 20, 2021 monthly HOME Consortium Public Meeting. Melanie Dykstra motioned to approve the minutes. The motion was seconded by Karin Bishop and passed unanimously.

4. CAPER Update

Carissa Cyr announced that it is time to work on the PY2020 CAPER. Carissa will be emailing out a CAPER contribution request for HOME info soon, and the information will be due Friday August 20th. The County may also work individually with some jurisdictions to gather additional information such as demographics or match credits, and we will email you directly for that info.

Carissa reminded everyone that the HOME Consortium city/town CAPERs are not linked in IDIS in the same way all the Action Plans are. Therefore, cities and towns will need to create their own CAPER templates in IDIS and submit them directly to HUD. No coordination with the County is required for the creation or submission of your CDBG/ESG CAPERs to HUD. The only coordination with the County will take place by sending in your jurisdiction's HOME contributions for the County's HOME CAPER.

5. ARPA HOME Funds- \$16,756,617 Update

Rachel stated that HOME ARPA funds will be in the amount of \$16,756,617 and the date of their availability is not yet released. Rachel spoke about the two HOME ARPA webinars that have been offered and her experience on the one she had attended. Rachel updated the Consortium on what we know to date regarding the funds. Rachel stated that HUD has published that the regulations regarding the funds will come out in the fall of 2021 and a plan substantial amendment will be required. Rachel went on to state that HUD said that these funds will be available early 2022. Rachel listed four facts about these funds: these funds have no match requirement, they do not require CHDO set-aside, they

do not have a commitment deadline, and there is no max per unit subsidy limit. Rachel then stated that these funds will require Davis Bacon, Section 3, and environmental review.

Rachel then stated that if any community would like to receive their allocation of the HOME funds, the County would issue an IGA contract directly with those cities for their portion of the funds. If a community would prefer to pool their funds in an RFP, then the county would release the RFP with funds set aside for the East Valley and West Valley. Rachel then spoke in greater detail regarding the RFP in that it would issue it with all communities on the panel to determine the allocation of the funds.

Rachel then entertained questions from the members. Karin Bishop shared her experience with the HOME ARPA webinars and noted that HUD indicated it will require the substantial amendment to the 2021 plan. Rachel then stated that she believed that future webinar content will further discuss what will be done regarding the funds. She then mentioned to the group that the City of Tempe has expressed interest in taking their allocation of HOME ARPA funds for projects. She then asked the members of the consortium if anyone else may have interest in taking their allocation for projects. Karin stated that the City of Chandler has interest in using their funding for RAD conversion. Karin then mentioned that no reimbursements of the funds would be allowed.

6. HOME Updates

Requests for Reimbursement and CARES Match Waiver – Rachel thanked members for turning their end of fiscal year Request for Reimbursement submittals to Regina. She stated that the CARES Act Waiver for HOME Match ends September 30th and, in order for the requests for reimbursement to be processed and drawn in IDIS by that date, the final day to submit requests for reimbursements is August 31st.

Homeownership Value Limits – Carissa discussed the new homeownership value limit increase. She stated it had gone up and that HUD has approved this increase to begin as of July 1st. Melanie then asked if the maximum per unit subsidy has also been increased by HUD. Carissa stated she had not seen a communication from HUD regarding this but would be sure to send the limits out when they are released.

Quarterly Reports – Rachel reminded the members that quarterly reports are due to Regina 7/15/2021.

7. Roundtable Consortium Member Discussion

Consortium members gave updates for their cities/town on their HOME activities and staffing.

Melanie asked about the schedule for the PY2021 HOME contracts being submitted to the Board of Supervisors. Rachel stated that Regina was currently working on drafting the HOME contracts, but no submissions are likely to be presented to the Board until October 2021.

8. Call to Public

The public had no comment.

9. Adjournment

There being no other business, the Chair entertained a motion for adjournment by Melanie Dykstra and seconded by Marsha Chavez. The motion passed unanimously. The meeting was adjourned at approximately 10:10 a.m.

The next regularly scheduled meeting will occur September 16, 2021.

Respectfully submitted,

Alexia Grady

Alexia Grady, Recording Secretary